Ohio State Football 2015 Student Ticket Information

ORDERING PERIOD: An e-mail will be sent by Tuesday, May 26 to any student who is enrolled at Ohio State for Spring or Summer Semester, to any returning student who has contacted the Athletic Ticket Office to request student football information and to new students. The e-mail will include your priority order window date and time, instructions for ordering and other pertinent information. This email will be sent to your name.#@osu.edu email address, or to the email address on record in the OSU Ticket Office. (The Athletic Ticket Office cannot guarantee the delivery of this email for students who do not use and/or check their OSU email address frequently or who forward their email to a web-based email provider.)

ORDERING WINDOWS: The student ordering period will be conducted using separate ordering windows, determined by class rank. The total allotment of tickets has been divided among each rank, based on the percentage of enrollment within each rank. Ticket ordering window dates and times have been assigned based on student rank as of the end of the 2015 Spring Semester.

<table>
<thead>
<tr>
<th>Rank</th>
<th>Window Opens</th>
<th>Window Closes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rank 4</td>
<td>Mon., June 1st at 4:00pm</td>
<td>Fri., June 5th at Noon</td>
</tr>
<tr>
<td>Rank 3</td>
<td>Tues., June 2nd at 4:00pm</td>
<td>Fri., June 5th at Noon</td>
</tr>
<tr>
<td>Rank 2</td>
<td>Wed., June 3rd at 4:00pm</td>
<td>Fri., June 5th at Noon</td>
</tr>
<tr>
<td>Rank 1</td>
<td>Thur., June 4th at 4:00pm</td>
<td>Fri., June 5th at Noon</td>
</tr>
<tr>
<td>All Ranks Sale</td>
<td>Mon., June 8th at 4:00pm</td>
<td>Wed., June 10th at Noon</td>
</tr>
<tr>
<td>Guest Ticket Sale (if available)</td>
<td>Wed., June 10th at 4:00pm</td>
<td>Fri., June 12th at Noon</td>
</tr>
</tbody>
</table>

NEW FOR 2015: Student ordering periods will start in class rank order to give upperclassmen priority, with classes being separated by 24 hours, but all preliminary ordering windows will close at Noon on Friday June 5th.

*Any tickets remaining unsold after the closing of all preliminary ordering window will go on sale to ALL ranks beginning Monday, June 8th at 4:00pm EDT. Once that supply of tickets is exhausted, students may add themselves to the ticket waitlist by following the instructions included later in this document. Please note that waiting list requests will only be accepted for the home game ticket packages and ONLY after the supply of tickets during the all-rank sale has been exhausted.

STUDENT RANKS: Student ranks used for designating ordering windows and for seat assignments are determined by the number of credit hours completed for undergraduate and graduate students, or terms completed for professional students.

Undergraduate/Graduate Students:
- Rank 1 – Completed 0-30 credit hours of coursework at OSU as of the end of Spring Semester 2015
- Rank 2 – Completed 30.5-60 credit hours of coursework at OSU as of the end of Spring Semester 2015
- Rank 3 – Completed 60.5-90 credit hours of coursework at OSU as of the end of Spring Semester 2015
- Rank 4 – Completed 90.5 credit hours or more of coursework at OSU as of the end of Spring Semester 2015

Professional Students:
- Professional student class rankings are determined by each individual college. If you have questions, please contact your college.

Additionally, graduate and professional students will maintain the highest rank attained as an undergraduate student if that undergraduate work was completed at The Ohio State University, and that rank is higher than their current rank in their graduate or professional program.

If you have questions regarding your class rank, please contact your academic advisor.

ELIGIBILITY: Students must be enrolled as a full-time student for the autumn semester with all fees and tuition paid (or first payment made, if enrolled in TOPP program) to be eligible to pick up student season tickets. If your program is not listed below (i.e. GAA, GRA, GTA), full time status varies depending on the program/appointment with the University. Please see your program coordinator/academic advisor for more information regarding your specific program.

The definition of a full-time student is:
- Undergraduate: 12 hours or more
- Master, Doctoral Candidate and Graduate Professional: 8 hours or more
- Post Doctoral (Post Candidacy): 3 hours

- Students who are graduating at the end of the autumn semester and do not meet the full time student status requirement may still receive a season ticket by providing documentation at the time of pickup from their respective college advisor on department letterhead stipulating that the reason this student is not full time is that they will be graduating at the end of the autumn semester.
Many programs at Ohio State include an internship as part of their curriculum. If you are doing an internship during the autumn semester you still have to be registered as a full time student to be eligible for student football tickets. If you have any questions regarding your specific internship please contact the OSU Ticket Office.

Please Note: You may lose your ticket privileges if you have engaged in conduct that is determined, by either OSU or the NCAA, to be in violation of any NCAA rule or if, in OSU's reasonable discretion, you have otherwise taken any action that jeopardizes the eligibility of OSU's programs or its student-athletes.

HOME GAME TICKET OPTIONS:

- Each eligible student has the opportunity to purchase one home game student ticket package, two if married, based on ticket availability. To be eligible for two tickets, students must be married at the time of ticket pickup.
- **Ticket package options for the 2015 season include:** reserved full season package, reserved Big Ten ticket package, full season Block "O" South ticket package, and a full season Block "O" North ticket package. Away games will also be made available during a separate away game ticket sale for students. Both the full season ticket package and the Big Ten ticket package will be available during the ordering window for each class rank. See below for more details regarding each option.
- The cost for a reserved full season student ticket package is $252.00, which includes a non-refundable $14.00 service charge for each ticket package. The reserved, full season student ticket package includes the following 7 home games:
  - September 12 Hawaii
  - September 19 Northern Illinois
  - September 26 Western Michigan
  - October 10 Maryland
  - October 17 Penn State
  - November 7 Minnesota
  - November 21 Michigan State
- The cost for a reserved Big Ten student ticket package is $144.00, which includes a non-refundable $8.00 service charge for each ticket package. The Big Ten student ticket package includes the following 4 home games:
  - October 10 Maryland
  - October 17 Penn State
  - November 7 Minnesota
  - November 21 Michigan State

**Detailed screenshots of the ordering process are available at the bottom of this document!**

**BLOCK "O":** Established in 1938, Block "O" is the official spirit organization of The Ohio State University. Through athletic events, philanthropy, and student involvement Block "O" aims to foster Buckeye pride within students, alumni, and fans everywhere! Much of the atmosphere you see at the games is a result of the spirit Block "O" creates.
- Block "O" South is located in section 39A and Block "O" North is located in sections 1A and 2A of Ohio Stadium. Block "O" South seating and Block "O" North seating will only be offered as part of the full season student ticket package.
- All seating in both Block "O" sections is general admission. There are no assigned seats in the sections and those who arrive first will be seated first.
- Students wishing to sit together in Block "O" must all purchase the same Block "O" ticket packages and arrive at the game at the same time; no seats can be reserved.
- The cost for a Block "O" full season student ticket package (available in the south endzone in 39A or the north end zone in 1A/2A) is $272.00, which includes the $20 Block "O" membership fee and a non-refundable $14 service charge per package.

**As a Block "O" member, you are responsible for spreading energy throughout Ohio Stadium by leading cheers, starting Stadium "O-H-I-O", starting the wave, creating visually stunning card stunts, and creating a defining white Block "O" with capes. Block "O" has been featured in local and national media, including ESPN and Sports Illustrated, and is recognized by sportscasters and television cameras at every home game.**

Block "O" Membership Fee includes:
- The Official Block "O" T-shirt; received during Welcome Week
- Your very own Block "O" Membership Card, which gives you the ability to earn Blockie Points and promotional giveaways based on those points. Promotion giveaways include, but are not limited to, one free Box Combo from Raising Cane's and Block "O" apparel.
- Free T-shirts, rally towels, and other game day giveaways
- Away football viewing parties for thousands of students to cheer on the Buckeyes and enjoy free food
- Eligibility to attend Block "O" road trips, such as Michigan State, for involved Block "O" members.
- Access to all the official Block "O" student sections, which include: soccer, volleyball, hockey, basketball, gymnastics, wrestling, and baseball
- A way to get involved in the largest student organization at The Ohio State University!

*** For more information on Block "O", visit www.blocko.org, email blocko@osu.edu, or check out Block "O" on Facebook and Twitter!
**GUEST TICKETS:**
- If ticket availability in the student sections remains after the first 48 hours of the all ranks sale, students who successfully ordered a full season student ticket package or a Big Ten student ticket package will have the chance to order a Guest Ticket package to be seated with their student ticket(s). The Guest Ticket package that the student will be eligible to purchase will correspond with the ticket package that the student purchased for themselves, and students wishing to be seated in a group will have the opportunity to add Guest Tickets to their group during the group seating process.
  - Subject to availability, the ordering period for Guest Tickets will begin at 4:00pm on Wednesday, June 10th, 2015 and end at 12:00pm on Friday, June 12th, 2015 or until inventory in the student sections is exhausted.
  - Students will follow a process similar to the one used to purchase their original ticket package, reusing the password provided for their original purchase.
  - If available, Guest Tickets will be very limited. Each student, married or single, who ordered a student ticket package will have the chance to purchase one (1) Guest Ticket at the full public price.
  - Guest Ticket price for the full season package (7 games) will be $656.00 including service charge. Guest Ticket price for the Big Ten package (4 games) will be $441.00 including service charge.
  - Please Note: Guest Tickets are not available for either Block O section.

**AWAY GAME TICKET OPTIONS:**
- A limited number of away game football tickets will be made available during the away game ticket sale to students, which will occur after the initial sale of student season ticket packages during the dates and times listed below. Away game orders will only be accepted online through the Ohio State Student Ticket Account Manager site accessible at [www.ohiostatebuckeyes.com/tickets](http://www.ohiostatebuckeyes.com/tickets)

<table>
<thead>
<tr>
<th>Ordering Windows For Away Games</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rank</td>
</tr>
<tr>
<td>------</td>
</tr>
<tr>
<td>Rank 4</td>
</tr>
<tr>
<td>Rank 3</td>
</tr>
<tr>
<td>Rank 2</td>
</tr>
<tr>
<td>Rank 1</td>
</tr>
</tbody>
</table>

- To be eligible to receive away game tickets for the 2015 football season, you must have purchased (and be eligible to pick up) the full season student ticket package or the Big Ten student ticket package during your home game ordering window.
- Tickets for each away game will be available during the ordering window for each class rank. Tickets will be sold on a first-come first-served basis during each ordering window.
- The below games will be made available during each ordering window. All ticket prices listed below include any applicable service charges.
  - September 7 AT Virginia Tech cost $118
  - October 3 AT Indiana cost $73
  - October 24 AT Rutgers cost $108
  - November 14 AT Illinois cost $61
  - November 28 AT Michigan cost $103

- **Away Game Ticket Pickup:** Those who purchase away game tickets through the student allotment will receive an email closer to the respective away game providing them with further details regarding away game ticket pickup. Away game tickets are not available for pick up until the designated pick up dates. Those who purchase student away game tickets and are interested in sitting together must arrive together for ticket pick up.
- **Away Game Ticket Refunds:** Students who need to request a refund for any of their away game tickets must do so via email to athletic.tix@osu.edu by August 28th, 2015. No refund requests will be granted after the deadline.

**UPGRADES:** Fans using an Ohio State University Student Football ticket for admittance to any home football game will be required to show a valid autumn semester BUCK ID or OSU Dependent Spouse ID at the gates for admittance. To obtain a ticket which does not require a BUCK ID for entry, the student ticket must be upgraded to the public price, in person only, at the OSU Athletic Ticket Office in the southeast corner of the Schottenstein Center.

Single game upgrades will be available beginning **Monday, August 17, 2015**. Upgrades will be facilitated during normal business hours only; upgrades will NOT be done the day of any game – No exceptions. Only the original student ticket purchaser may upgrade their student ticket by presenting their ticket along with their valid OSU BUCK ID at the Athletic Ticket Office. Please Note: With variable game pricing, upgrades will vary in price based upon the public ticket price for a specific game.
In addition to paying the difference between the public and discounted price listed below, the following per-ticket service charges will also be assessed. The fee structure for upgraded student tickets will be on a graduated scale based on how many games a ticket holder has upgraded for the season.

The upgrade price (the difference between the discounted tickets and full priced tickets) and the graduated scale for upgrade fees are as follows:

<table>
<thead>
<tr>
<th>Game(s)</th>
<th>Upgrade Type</th>
<th>Upgrade Difference</th>
<th>Upgrade Price (without fee)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hawaii</td>
<td>Student Single Game Upgrade</td>
<td>$34 → $65</td>
<td>$31</td>
</tr>
<tr>
<td>Western Michigan</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Northern Illinois</td>
<td>Student Single Game Upgrade</td>
<td>$34 → $79</td>
<td>$45</td>
</tr>
<tr>
<td>Maryland</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Minnesota</td>
<td>Student Single Game Upgrade</td>
<td>$34 → $125</td>
<td>$91</td>
</tr>
<tr>
<td>Penn State *Premier Game</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Michigan State *Premier Game</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Premier Game:

<table>
<thead>
<tr>
<th>Upgrade Fees (per ticket)</th>
<th>1st game</th>
<th>2nd game</th>
<th>3rd game</th>
<th>4th-7th game</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$5/ticket</td>
<td>$10/ticket</td>
<td>$15/ticket</td>
<td>$25/ticket</td>
</tr>
</tbody>
</table>

BLOCK O tickets are not upgradeable. Upgrades will not be done the day of any game - NO EXCEPTIONS. Once tickets have been upgraded, they cannot be reduced back to the student price.

GROUP SEATING: Online window open: Monday, June 22ND through Tuesday, July 7TH
You must first complete your ticket purchase before you are able to submit your request for group seating.
Students who have purchased reserved seating and wish to be seated with other students should follow the instructions below to complete the group seating process. The group seating window will be open from Monday, June 22 at 9:00am to Tuesday, July 7 at 4:30pm. The group seating window will be available only for home games (for away games, students who wish to sit together must pick up their tickets at the same time).

Students who have purchased seating in Block “O” will not be able to facilitate group seating for their tickets as Block “O” is a general admission first-come, first-served seating area. Students wishing to sit in a group in Block “O” must all purchase Block O tickets and arrive at the game at the same time to sit together.

As a reminder, student seating is allocated based on the lowest class rank in the group. Class ranks used are the class ranks as of the end of Spring Semester 2015, and are defined by the University as the following:

Undergraduate/Graduate Students:
Rank 1 – Completed 0-30 credit hours of coursework at OSU as of the end of Spring Semester 2015
Rank 2 – Completed 30.5-60 credit hours of coursework at OSU as of the end of Spring Semester 2015
Rank 3 – Completed 60.5-90 credit hours of coursework at OSU as of the end of Spring Semester 2015
Rank 4 – Completed 90.5 credit hours or more of coursework at OSU as of the end of Spring Semester 2015

Professional Students:
Professional student class rankings are determined by each individual college. If you have questions, please contact your college.

Additionally, graduate and professional students will maintain the highest rank attained as an undergraduate student if that undergraduate work was completed at The Ohio State University, and that rank is higher than their current rank in their graduate or professional program.

Each group should designate a group leader who will create the group and inform all desired members of the group name and password. The group leader may limit which class rank(s) may join his/her group. For example, if a group of rank 4’s wishes to remain as such, the system will not allow students of any other rank to join their group. The group leader defines this restriction during the Group Creation process.

If adjustments to your group seating selection need to be facilitated after you have joined a group, each student must edit his/her own order by following the steps below. Changes to groups may only be made while the group seating window is open. **Group changes will not be possible after the group seating window is closed on Tuesday, July 7 at 4:30pm. No exceptions.**

Step by Step instructions for creating, joining, and editing student seating groups are located at the end of this document!
SEAT ASSIGNMENTS:
- All student seats for non-conference games will be located in the south end zone, with the exception of Block “O” North. Student seats for the Big Ten conference games will be located in the north and south end zones. See the last page of this document for a seating diagram.
- Class ranks used for seat assignments are the OSU class ranks as of the end of Spring Semester 2015, and are defined as previously mentioned above.
- As a reminder, seating for students electing to be grouped with other students is assigned based on the member of the group with the lowest class rank.
- Students who order the full season package may request to be grouped with students who order the Big Ten Conference package.
- Students who order the full season package may be assigned one seat location for the non-conference games and a different seat location for the conference games.
- Seats will be filled starting with the lowest available deck, at the best yard line location, until that deck is filled. We will proceed to the next available deck, at the best yard line location, until that deck is filled and so on.

TICKET PICK UP:
- Student tickets are not mailed; every student must pick up his/her own ticket.
- Student tickets will be available for pick-up starting Wednesday, August 12th, 2015.
- Students must present a valid OSU BUCK ID for the autumn semester, be enrolled full-time for autumn semester, and have their autumn semester fees and tuition paid in full to be eligible to pick up their student ticket package(s).
- Students are encouraged to view their statement of account with the University on www.buckeyelink.osu.edu prior to coming to the Ticket Office for ticket pick up to verify if their fees and tuition have been paid.
- Tuition Option Payment Plan (TOPP) – Students who have enrolled in TOPP must have made their first installment payment prior to pick-up of their student ticket package. The student should identify themselves as being on the TOPP plan at time of pick-up.
- Married student tickets may only be picked up by the student under whose account the tickets were purchased. The student’s spouse need not be present at time of pickup as long as the student picking up the tickets has his/her own BUCK ID and their spouse’s OSU Dependent ID (which may be purchased at the Buck ID Office). If the student’s spouse is a current OSU student, faculty, or staff member, the student must show his/her own BUCK ID, their spouse’s valid OSU ID, and their marriage certificate for ticket pick-up. **Students must be married at the time of pick-up in order to receive both sets of tickets.**
- Away Game Ticket Pick-up: Students who purchased away game tickets through the student allotment will receive an e-mail closer to each away game providing them with further details regarding away game ticket pick-up.

REFUNDS:
- Students who are not enrolled full time autumn semester (as defined by University guidelines) may request a refund. Please note that all service charges and/or processing fees are NON-REFUNDABLE.
- Requests for refund will be accepted via hand-written request or e-mail from the original ticket holder’s OSU e-mail account, as long as it is received prior to the deadline. The refund request should include the full name, phone number, OSU e-mail address and the item(s) requested to be refunded.
- Refund requests must be received in the OSU Athletic Ticket Office by the indicated deadlines to be considered:
  - Refund request deadline for Full Season student ticket package: August 28, 2015
  - Refund request deadline for Big Ten student ticket package: October 2, 2015
  - Refund request deadline for away games: August 28, 2015
- **NO REFUNDS WILL BE GRANTED AFTER THE DEADLINE(S).**

WAITING LIST PROCESS:
The student football ticket waiting list is only to be used for those students who meet one of the below criteria:
1. A student who was not able to procure tickets during their appropriate ordering window nor during the all ranks sale.
2. A specific student ticket package (full season or Big Ten Conference) is sold out and the student wishes to switch their order to that package.
3. Block O seating is sold out and a student wants to switch from reserved seating to Block O (or vice-versa).
4. A package is sold out and a married student forgot to purchase an additional ticket for their spouse/partner.

**IMPORTANT** - All waitlist requests must be submitted online through the Ohio State Student Ticket Account Manager site accessible at www.ohiostatebuckeyes.com/tickets. Entries to the waiting list will be added in the order in which they are received and those on the waiting list will automatically be charged if/when a ticket becomes available.

HOW TO SIGN UP FOR THE STUDENT WAITING LIST: Detailed instructions with screenshots are included at the end of this document!
2015 Ohio State Student Football
On-Sale Instructions
You can access this page from www.ohiostatebuckeyes/tickets by clicking the link that says “Purchase 2015 Ohio State Student Football Tickets.”

You may choose to purchase either the Full Season Package or the Big Ten Conference Package.
Search For Tickets Page

All the ticket options for whichever package you have chosen will appear on this page.

Select the quantity and ticket type/area (Block O South, or Block O North / Single or Married) you wish to purchase. You can only choose one of the ticket options listed.
Once you have selected the type of ticket you wish to purchase, a box will pop up and prompt you for your password.

**ONLY** use the password that was assigned to you in your student ticket email or one you have requested from the Ticket Office. Using another student’s password will result in issues processing and fulfilling your student ticket order.

Hit Apply to continue.

Once you have entered a correct password, the screen will indicate which ticket(s) you are now able to select based on the password that was entered. Select OK to continue.
Search For Tickets Page

If you did not select before you entered your password, select the quantity and ticket type/area (Block O South, or Block O North / Single or Married) you wish to purchase. You can only choose one of the ticket options that you have unlocked using your specific password.

Click “Find Tickets” to continue.
Verification Step

Before continuing, you must verify the text you see by typing it into the box as shown here.

Click “Continue” to proceed.
Once a seat has been located for you in the area requested, click "Buy" to continue to the next page.
Review Order Page

You can review your ticket selection on this screen.

Once you have verified that this is the package/price level you wish to purchase, click “Continue” at the bottom to proceed to payment.
Delivery Method Page

You will only have the option to select will call.

**Please Note:** Students will still be subject to Ohio State’s student ticket policies regarding ticket pick up, rather than the will-call instructions listed here. Please review the ticket pick up requirements included in this document for more details.

Click "Continue" to proceed.
Most students will need to create a new Ticketmaster account, as this is different than your Ohio State Student Ticket account*

If you do need to create a new account, click “Create Account” in the top right corner.

Enter your information, including your OSU email address to ensure accurate order processing and fulfillment.

*If you have previously created a Ticketmaster account using your OSU email address, enter your OSU email address and Ticketmaster password.

Click “Accept and Continue” to proceed.
Payment Page

Review your ticket selection one last time before entering payment.

Select the type of credit card and enter the appropriate information.

Do not select the Ticket Insurance offered; this CANNOT BE REFUNDED after purchase if accidentally selected.

Click “Submit Order” to complete your purchase. You will receive a confirmation email from Ticketmaster once your order has been submitted.
My Ohio State Student Ticket Account

2015 Football Waitlist Instructions
To begin the waitlist process, go to www.ohiostatebuckeyes.com/tickets

And click on "Manage your Ohio State STUDENT TICKET Account"
Account Manager Login Page

Log into your OSU Student ticket account using your OSU E-mail address and ticket office password.

*If you have forgotten your password, click “Forgot your Password” and a temporary password will be emailed to the email address on file with the Ticket Office.
Account Manager Home Page

If you are eligible to add yourself to the waitlist, you will see the “Student Football Waitlist” option on the left hand bar.

If you believe you are eligible for tickets and do not see the waitlist options here, please contact the Ticket Office at 1-800-GOBUCKS to verify your account status.

*Note: The “Student Football Waitlist” link will not appear in customers’ accounts until the waitlist opens (4pm on June 8th).

Click “view all offers” to start the waitlist process.
Wait List Options Page

The waitlist entry process exists on this page, but you must select your choices and the ticket options will expand below.

Select the Button next to the package/seating area you wish to buy to expand the ticket options

(continued on next slide)
Waitlist Options Page (continued)

After expanding the waitlist item, you should click the “Submit Waitlist Request” button and ticket, delivery, and payment options will expand.

1. Number of Tickets and Section:
   1. Choose the # of seats you wish to purchase (1 or 2) from the drop down box. The system will automatically limit you to the number of seats they are eligible to request, based on your current marital status with the Ticket Office.
   2. Click the button under “Location” and the price will populate.

2. Select Delivery. **All tickets must be picked up by the original student ticket holder.** Detailed pick-up policies and procedures can be found at [http://www.ohiostatebuckeyes.com/tickets/pdf/m-footbl-student-info.pdf](http://www.ohiostatebuckeyes.com/tickets/pdf/m-footbl-student-info.pdf)

3. Select your payment Method:
   1. Enter the card you’d like charged if we are able to fulfill your waitlist request. Cards will not be charged until your waitlist request can be fulfilled. Once your waitlist request is fulfilled, you will receive a confirmation email from the Ticket Office
   2. See next slide for payment method information
Select your payment Method:

- Click the button next to ‘add a new card’ if you would like to pay with a new card not stored in your ticket account.
- Boxes will then appear that allow you to enter payment information.

Once you have entered the payment information, click ‘continue’ to review your waitlist request.
Review your Waitlist Request Page

This page confirms # of tickets requested via the waitlist and total that will be charged IF your waitlist request is fulfilled. Cards will only be charged for those people receiving tickets.

Click “submit request” to complete your waitlist request. **Your waitlist request is not complete until you click ‘submit request’!**
You should print this page for your records as it includes many important policies regarding your waitlist entry.

Click the 'home' button to add yourself to the waitlist for additional packages or to review your waitlist history.

<table>
<thead>
<tr>
<th>Event Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Event: 2015 Football Student Full Season Block O North Multiple Dates, Multiple Times @ Ohio Stadium</td>
</tr>
<tr>
<td>Location: Student WC</td>
</tr>
</tbody>
</table>

Financial Summary

<table>
<thead>
<tr>
<th>Account Number</th>
<th>Confirmation Number</th>
<th>Item Total</th>
<th>Fee Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>36</td>
<td>3996500</td>
<td>$272.00</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

Total Amount: $272.00

Payment Details

<table>
<thead>
<tr>
<th>cardholder</th>
<th>credit card</th>
<th>expiration date</th>
<th>billing address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brutus Buckeye</td>
<td>Mastercard x802</td>
<td>04/18</td>
<td>555 Eton Drive 43210</td>
</tr>
</tbody>
</table>

Account Address

Brutus Buckeye
1010 Schottenstein Center
555 Eton Dr
Columbus, OH 43210

Submission of a waitlist request DOES NOT GUARANTEE that you will receive these tickets. Your card will be charged only if we are able to fulfill your request. No exchanges will be honored once your waitlist request is fulfilled. If you have already purchased a student ticket package for the 2015 season, and we are able to fulfill your waitlist request, your original ticket package will be refunded. Please be sure to read the 2015 Student Football Ticket Policies and Procedures at http://www.osu.edu/tickets/pdf/football-student-info.pdf before submitting your waitlist request. By submitting your waitlist request, you acknowledge that you have read and agreed to these policies.
Requests History Page

By clicking 'view history' from the home screen, you can view all of your waitlist entries.

Your waitlist status will change to 'completed' or 'fulfilled' once your waitlist request for the 2015 football season has been fulfilled.
My Ohio State Buckeyes Account
2015 Student Group Instructions
Step-by-Step with Screenshots
To start your group seating process, go to [www.ohiostatebuckeyes.com/tickets](http://www.ohiostatebuckeyes.com/tickets) and click on “Manage your Ohio State STUDENT TICKET Account”
Account Manager
Login Page
Log into your OSU Student ticket account using your OSU email address and Ticket Office password.

*If you have forgotten your password, click “Forgot your Password” and a temporary password will be emailed to the email address on file with the Ticket Office.
*Only the designated group leader will create the group. The group leader will then relay the group name and password to their friends for them to join the group.

After logging in to your student ticket account, click on the link labeled “create a group”.
Create a Group Page

**Only the designated Group Leader should select the “Create a Group” link and follow these steps; they will then relay the group name and password to those who wish to join the group**

1. Enter the group name and password you would like to use.
2. Re-enter the group password
3. Select the class ranks that the leader wishes to allow into the group (please note that the student group will be seated based on the student in the group with the lowest class rank)
4. Select the maximum number of seats that can join this group.
5. Select the event(s) for which this group is available

Please Note: If you ordered the full season ticket package, you will need to select a group for Non-Conference games and Big Ten games separately. If you wish to sit with the same group all season, select both packages from this screen. If you wish to sit with one group for the Non-Conference portion of the season and a different group for the Big Ten games, you must proceed through the group process twice.

The group leader will have all of their seats automatically assigned to this group by leaving the checkmark in the box labeled “Assign all my tickets to this group…”

Click Continue.
Create a Group Verification Page

If satisfied with the parameters displayed on this page, click “Create Group”

Please note: The group creator will automatically have their tickets assigned to the group they created unless they unchecked the box on the previous screen.

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### Create a Football Seating Group

Please confirm below the information you have entered for your group. Select “Create Group” if the information is correct, or “Cancel” if there are problems.

<table>
<thead>
<tr>
<th>Field</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Group Name</td>
<td>15Buckeyes</td>
</tr>
<tr>
<td>Group Password</td>
<td>buckeyes</td>
</tr>
<tr>
<td>Selected Student Ranks that are eligible to join your group</td>
<td>Student Rank 1, Student Rank 2, Student Rank 3, Student Rank 4</td>
</tr>
<tr>
<td>Note: Group seating locations are based on seniority</td>
<td></td>
</tr>
<tr>
<td>Max. number of student seats</td>
<td>100</td>
</tr>
<tr>
<td>Selected events for which the group is available</td>
<td>Football</td>
</tr>
<tr>
<td></td>
<td>09/26/15 2015 Football Non Conference Package</td>
</tr>
<tr>
<td></td>
<td>11/21/15 2015 Football Student Big Ten Package</td>
</tr>
</tbody>
</table>

All tickets on my account will be assigned to this group for the above selected events
Note: Assignment will occur only for the events for which you have tickets.

By clicking the “Create Group” button, you agree that your name will be displayed as part of this group, and to the Terms of Use.
Create a Group Confirmation Page

Confirmation window appears that group has been created.

CREATE A SEATING GROUP

Create a Football Seating Group - The 15Buckeyes Group

Please confirm the information you have entered for your group. Only students in the ranks listed will be able to join your group. Click "Create Group" if the information is correct, or "Cancel" if there are problems.

Group Name: 15Buckeyes  
Group Password: buckeyes

Selected Student Ranks that are eligible to join your group:  
Student Rank 1, Student Rank 2, Student Rank 3, Student Rank 4

Note: Group seating locations are based on seniority.

Maximum numbers of group seats per event: 100

Selected events for which the group is available:
- Football  
  09/20/15 2015 Football Non-Conference Package
  11/21/15 2015 Football Student Big Ten Package

All tickets on my account will be assigned to this group for the above selected events.

Note: Assignment will occur only for the events for which you have tickets.

To change the details of the group, contact the box office at 800-462-8287.
Joining a Seating Group:
*This process is for students who have been given the group name and password by the group leader to join a group.

After logging in to Account Manager, click on the link labeled “manage this event” under the ticket package you wish to add to a group.
The Manage My Tickets Page will take you to a monthly view of events currently in your ticket account.

1. Click the ‘Join Club Group’ link under the event/package you wish to add to a group.

2. Check the box(es) next to the seat(s) that you would like to join the group. The number located in the ‘join group’ button will increase with each box that is checked. **Note:** If you would like your Guest Ticket to be seated next to yours, please make sure to repeat the process with your Guest Ticket. You cannot choose your regular ticket and your Guest ticket at the same time. Otherwise, it will not be included in the group. (Hovering over the ticket will let you know whether it is your student ticket or your guest ticket.

3. Seats you have already added to a group will have a message under ‘ticket status’ letting you know which group you have joined.

4. Once you have selected the appropriate seat(s) to add to the group, click the ‘join group’ button.

Please Note: If you ordered the full season ticket package, you will need to select a group for Non-Conference games and Big Ten games separately. You may sit with the same group for the entire season if you wish, but you must proceed through the group process twice to select a group for the Non-Conference games and then the Big Ten games. You must also do the same for your Guest Ticket.
Click “Continue to join group” to select your seating group.

Please note: while you are able to select multiple packages at the same time from the “Manage My Tickets” page, you will need to add each one to the group(s) you wish to sit with individually.
Enter Group Details Page

Enter the Group Name and Password to add this seat to this group, then click Continue.

*Please Note: Group passwords are case sensitive.
JOINING A SEATING GROUP

Please review the event, group name, and group leader for the seating group you have selected.

If satisfied with the information displayed, click “Join This Group” to add this seat/event to this group.
Join Group Confirmation Page

This page confirms that this seat and event has been added to this group. Click “Join More Groups” to return to the Manage My Tickets page.

If you have purchased the Full Season package, please click on “Join More Groups” to ensure that both your Non-Conference and Big Ten ticket packages are assigned to the groups you wish to sit with. You must also do the same if you purchased a Guest Ticket.
JOINING A SEATING GROUP

Manage My Student Tickets Page

By clicking the link on the appropriate package, this page shows that the non-conference portion of your full season ticket has been added to the 15Buckeyes group.

The guest ticket in the account still needs to be added to a group. To add more seats to a group, repeat the steps listed on the previous pages.

To remove this seat from the group or to see who else has joined your group, click on the ‘other options’ button.

Students who purchased full season ticket for the 2015 football season MUST group both packages (non-conference and Big Ten package) in order for their seats to be assigned with a group. Block O North and Block O South tickets CANNOT be grouped as those sections are general admission seats.

Students who purchased student guest tickets should also add those into the appropriate seating group to ensure that their seats are together.

Detailed football ticket policies and screenshots of the group process can be found here.
Review the information provided about the group that you requested to join. When you are sure that this is the correct group you would like to remove yourself from, click 'edit request'.

Follow the remaining prompts to remove yourself from the group.
You can review the other members of your group on this page as well as make the final determination if you would like to remove yourself from the group.

To remove yourself from this seating group, click the “Remove from Group” button and confirm. This will allow you to assign your seats into a new seating group, if you prefer.