



# OHIO STATE MEN'S BASKETBALL

## 2017-18 FACULTY AND STAFF TICKET INFORMATION

### ORDERING PERIOD JULY 7 – August 4, 2017

#### 1. ORDER PROCESS & PAYMENT

- Eligible faculty/staff who ordered season tickets last year will automatically be emailed the 2017-18 men's basketball online ordering information to the email address currently on record in their ticket office account. All renewing faculty/staff members will be able to apply for 2 full season tickets.
- Newly eligible employees and other eligible faculty/staff that did not purchase men's basketball tickets last year will be sent an email regarding purchasing full season tickets for the 2017-18 season.
- The OSU Athletics Ticket Office requires all season ticket holders to apply for their season tickets online. The online application is available 24/7 during the ordering period and provides you with an immediate confirmation that your payment has been received.
- If demand exceeds the supply available in the faculty/staff category, the Department of Athletics reserves the right to refund your order or change your price level. These adjustments will be applied based on the faculty/staff points system.
- The deadline for faculty/staff members to apply for season tickets is August 4, **2017 at 5:00pm ET**. No exceptions to the deadline will be granted.
- **PLEASE NOTE:** If you would like to purchase a 4- or 8- game mini-plan, which offers greater flexibility in game selection, pricing, and seating locations, please contact the Ohio State Athletics Ticket Sales Team at 1-800-GO-BUCKS (select Option 2).

#### 2. ELIGIBILITY

- Each regular or auxiliary faculty member, principal or senior administrative officer, professional staff member, regular unclassified professional staff, or Classified Civil Service staff member is eligible to apply.
- Retired faculty and staff are eligible to apply for two tickets provided they have 25 years of service or emeritus status with The Ohio State University prior to retirement (early buyout does not qualify towards years of service).

#### 3. TICKET POLICY AND PRICING INFORMATION

The Athletic Council and Department of Athletics believe that access to athletic event tickets at a discounted price is a privilege extended to members of the university community, and that this privilege should not be abused by improper resale or other misuse. During the ordering period, all faculty/staff applying for tickets will be provided the following options for their season tickets:

##### Season Ticket Pricing (with Faculty/Staff Discount)

	Price Level One	Price Level Two	Price Level Three
Full Season	<b>\$546.00</b>	<b>\$341.00</b>	<b>\$253.00</b>

- The complete 2017-18 Men's Basketball schedule, as well as the game times and television designation will be released later this summer. Please check [www.ohiostatebuckeyes.com](http://www.ohiostatebuckeyes.com) for updates.

#### 4. FACULTY/STAFF PRIORITY POINT SYSTEM

- Ohio State's Athletic Council has established a point system for faculty/staff ticket distribution and seating assignments.
  - Regular and auxiliary faculty members are awarded points based on rank, plus years of service (one point per year).
  - Regular & CCS staff members are awarded points based on their salary schedule, plus years of service (one point per year).
  - Part-time faculty and staff will receive points based on the criteria above multiplied by their percentage of FTE.
  - No-salary appointees (i.e. 0% FTE) will not be awarded priority points.
  - Eligible retirees (as defined in #2 above): Once a faculty or staff member retires, the total amount of points accrued based on rank or salary, respectively, will be frozen, and service points will be recalculated and awarded a half point per year of service, regardless if they are rehired at a later date.
  - Refer to <http://grfx.cstv.com/schools/osu/tickets/pdf/m-baskbl-staff-points.pdf> for a more detailed explanation of the faculty/staff point system.
  - Questions regarding faculty/staff point calculations should be directed to your college/unit human resources representative.

## 5. FACULTY/STAFF SEAT ASSIGNMENTS

- Faculty/Staff full season ticket holders will select their own seats online using the Ohio State Men's Basketball Virtual Venue interactive seat map. Customers must submit ticket orders during the outlined ordering period; seat selection windows will be assigned based on faculty/staff priority points and will be communicated via email in the middle of August. Refer to [www.ohiostatebuckeyes.com/seatselection](http://www.ohiostatebuckeyes.com/seatselection) for more information.
- Seating locations will consist of a combination of Entry (100) Level seats and Terrace (300) Level seats.
- Faculty/Staff members with permanent or temporary disabilities should indicate whether they need special seating in the "Seating Requests" section while completing the online ordering process. Anyone requesting ADA accessible seating will be required to submit a Disability Needs Form to be assigned accessible seats. The Disability Needs Form can be filled out online or returned to our office, but accessible seating will not be assigned until the form is received.
  - Customers requiring ADA accessible seats will receive instructions from the Athletics Ticket Office regarding their seat selection options once their ADA needs form has been received.
- SEAT WITH REQUESTS:
  - Full season ticket holders should refer to the Seat Selection Process information at [www.ohiostatebuckeyes.com/seatselection](http://www.ohiostatebuckeyes.com/seatselection) for more information on group seating.
- **No refunds will be issued to faculty/staff members who are dissatisfied with their seat location.**

## 5. IMPORTANT NOTES / POLICIES

- Submitting a faculty/staff ticket order is not a guarantee you will receive tickets. If ticket orders exceed the supply available for faculty/staff use, orders will be filled for those with the highest point priority first.
- Faculty/Staff that apply for season tickets during the ordering period but discontinue their employment with The Ohio State University prior to the beginning of the men's basketball season are ineligible to receive tickets and will be issued a refund.
- A \$30 non-refundable processing fee will be added to all ticket orders (ticket orders refunded due to insufficient points will be refunded the processing fee).
- Change of account information: It is the responsibility of the account holder to keep the Ticket Office informed of any changes to their account. After logging in to your Ohio State Buckeyes Account, click EDIT PROFILE and confirm that the information listed on your account is correct. Please keep the email address on your account profile current to ensure that you receive season renewal notices and other ticket updates. **Please note that all address changes for the men's basketball season ticket mailing must be made prior to September 1, 2017.** No in-care-of addresses will be accepted.
- In accordance with Big Ten Conference rules, every person, regardless of age, must have a ticket to enter Men's Basketball games at the Schottenstein Center.